

The **ANNUAL** meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 18 MAY 2016** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

## **A G E N D A**

### **Time Allocation**

### **PRAYER**

The Canon Richard Darmody, St Thomas a Becket Church Ramsey will open the meeting with prayer.

#### **1. ELECTION OF CHAIRMAN**

To elect the Chairman of the Council for the ensuing Municipal Year.

#### **2. MINUTES** (Pages 7 - 18)

To approve as a correct record the Minutes of the meeting held on 23rd March 2016.

#### **3. CHAIRMAN'S ANNOUNCEMENTS**

#### **4. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable or other interests in relation to any Agenda Item. See Notes below.

#### **5. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

#### **6. LOCAL ELECTIONS: 5TH MAY 2016** (Pages 19 - 24)

To receive a report by the Returning Officer on the persons elected to the Office of District Councillor on 5th May 2016.

#### **7. ELECTION OF EXECUTIVE LEADER OF THE COUNCIL**

To elect the Executive Leader of the Council.

(NB: The Executive Leader is elected by the Council from among its membership for a four year term or until the Member's term of office comes to an end as a Councillor, he/she resigns from office or he/she is removed from office by the Council.)

## 8. APPOINTMENT OF CABINET AND DEPUTY EXECUTIVE LEADER

The Executive Leader to announce the names of –

- (a) a maximum of nine Councillors who shall be Members of the Cabinet; and
- (b) a Deputy Executive Leader who shall be a Member of the Cabinet.

(NB: The Deputy Executive Leader is appointed by the Executive Leader until the end of the term of office of the Executive Leader, he/she resigns from the office or he/she is removed from office by the Executive Leader.)

## 9. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES, ETC (Pages 25 - 30)

To consider a report by the Elections and Democratic Services Manager on the representation of political groups on Committees, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

## 10. OVERVIEW AND SCRUTINY PANELS

- (i) Overview and Scrutiny Panel - 12 Members  
(Communities and Environment)
- (ii) Overview and Scrutiny Panel - 12 Members  
(Economy and Growth)
- (iii) Overview and Scrutiny Panel - 12 Members  
(Performance and Customers)

## 11. COMMITTEES

- (i) Development Management Committee - 16 Members  
*(to include 1 Member of the Cabinet)*
- (ii) Corporate Governance Committee - 12 Members
- (iii) Licensing Committee - 12 Members  
*(to include 1 Member of the Cabinet)*
- (iv) Licensing & Protection Committee - 12 Members  
*(to include 1 Member of the Cabinet)*
- (v) Employment Committee - 8 Members  
*(to include 1 Member of the Cabinet)*

- Cabinet)*
- (vi) Senior Officers Committee - 5 Members  
*(4 Members of the Council and the relevant Executive Councillor in relation to the post to be filled).*
- (vii) Appeals Sub-Group - 15 Members  
*(a pool of Members from which the Corporate Team Manager is authorised to convene a meeting of the Appeals Sub Committee comprising up to 5 members [excluding Members of the Employment Panel to determine appeals under the Council's disciplinary and appeals procedures).*
- (viii) Electoral Boundary Review Working Group - 8 Members

**FOR INFORMATION** (Pages 31 - 36)

Details of allowances paid to Members and Council, Panel and Committee attendance records for 2015/16 are reproduced as annexes to the Agenda.

Dated this 10th day of May 2016



Head of Paid Service

**Notes**

**1. Disclosable Pecuniary Interests**

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) A Member has a disclosable pecuniary interest if it -

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

### **Non-Statutory Disclosable Interests**

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

## **2. Filming, Photography and Recording at Council Meetings**

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Agenda and enclosures can be viewed on the District Council's website –  
[www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

*Si vous voulez une traduction de ce document, veuillez nous contacter au 01480 388388 et nous ferons de notre mieux pour satisfaire à vos besoins.*

Jeigu norite gauti šio dokumento išverstą kopiją arba atspausdintą stambiu šriftu, prašau kreiptis į mus telefonu 01480 388388 ir mes pasistengsime jums padėti.

***Jeśli chcieliby Państwo otrzymać tłumaczenie tego dokumentu, wersję dużym drukiem lub wersję audio, prosimy skontaktować się z nami pod numerem 01480 388388, a my postaramy się uwzględnić Państwa potrzeby.***

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